



MLOA Reinstatement Checklist

All reinstatement documentation must be sent to Student Health Services according to the type of MLOA you are being reinstated from.

For MLOA Reinstatement for MEDICAL reasons, fax (314) 696-1215 or by email: habifinfo@wustl.edu

For MLOA Reinstatement for MENTAL HEALTH reasons, fax (314) 696-1214 or by email: studentmedleave@wustl.edu

Reinstatement Deadlines: Requests for reinstatement beginning in a fall semester must be submitted between June 1 and July 1. Requests for reinstatement beginning in a spring semester must be submitted between November 1 and December 1. Unless otherwise indicated, all information requested below is required. Reinstatement is not available for the summer session.

- Signed Reinstatement Request Form (Not all graduate/professional programs require this. Check with your school/program)
- Personal Statement (Not all graduate/professional programs require this. Check with your school/program)
- Health Evaluation forms from all treatment providers (i.e., therapist, psychiatrist, eating disorder specialist, neurologist). Be sure to give your providers the form well in advance of the reinstatement deadlines listed above. The health evaluation form is available digitally at <http://shs.wustl.edu/FormsAndResources/Pages/Medical-Leave-of-Absence.aspx>
(This digital version of the form can be emailed to your providers and allows them to type in responses)
- Release of information form for each treatment provider who is completing the Health Information form on your behalf
- Transcripts from school (if classes were taken during leave)
- Email appropriate contact (see top of page) to verify all of your documentation has been received.