

# 2018-2019 OFFICIAL HANDBOOK

*for the*

FACULTY ASSOCIATES & FACULTY FELLOWS



20 YEARS OF FACULTY ENGAGEMENT



Residential Life

STUDENT AFFAIRS AT WASHINGTON UNIVERSITY

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# Letter from the Director

August 2018

Dear Colleagues,

Thank you for serving as a Faculty Fellow or a Faculty Associate for the 2018-2019 school year. We are excited to embark on the 20<sup>th</sup> year of faculty engagement in the residential colleges at Washington University. Our students continue to be greatly influenced by the presence of and interaction with the over 65 faculty members participating in these important university programs.

By promoting learning where students live, the residential colleges help to develop a rich intellectual community, an atmosphere of academic reflection, and meaningful interactions between students and faculty. The goals of the faculty engagement program connect directly to the University and division's priority of engaged learning and inclusive and intentional community through high impact practices. The FA and FF programs also increase a faculty member's ability to get to know students by name and story.

According to higher education researcher and professor Alexander Astin, "Learning Communities . . . build a sense of group identity, cohesiveness, and uniqueness; encourage continuity and the integration of diverse curricular and co-curricular experiences; and counteract the isolation many students feel." The following four goals for the program align with Astin's research on living and learning communities:

- Provide undergraduate residents with role models or mentors and more contact with faculty members;
- Encourage residents' use of faculty as resources for information, referral, or informal advising;
- Increase students' and faculty's understanding of faculty and student life at WU;
- Meet the needs of those faculty who want more informal contact with undergraduates

In this handbook, we have provided key contacts and information to assist you in your Faculty Fellow/Faculty Associate role and hope that the information will be helpful. Everyone in Residential Life including your Residential College/Community Director, your Residential Advisors, and all of us on the central team are here to support you and help you have a rewarding and fun experience. In addition to a calendar of upcoming events and a roster of the residential life staff, the handbook also includes the following sections:

- o *Residential college definitions, history, & information*
- o *Guidelines for a successful year*
- o *Communications throughout the year*

On behalf of everyone in Residential Life, we thank you--our faculty partners--for your invaluable contributions to the students living and learning in our residential communities. We look forward to a fantastic year!

Jill Stratton



Associate Dean of Undergraduate Residential Learning

# What is a Residential College?

*All first-year students are required to live in a residential college, a collegiate residential environment in which live in faculty play an integral role in the programmatic experience and leadership of the community.*

According to the **Residential College Society**, many residential colleges have some of the following features:



- ❖ Association with academic departments
- ❖ Strong partnerships and collaboration between academic affairs and student affairs
- ❖ Host courses in the residential halls
- ❖ Academic experiences (curricular and/or co-curricular) integrated into the life of the residential college
- ❖ Traditional programming including social events, meals, and informal faculty-student engagement

Appropriately named for 40 acres south of the Danforth campus, the South 40 houses 10 residential colleges. The North Side of campus contains 3 residential communities which house upperclass students.

*Each residential college/community implements the **Residential Education Model (REM)** in addition to Residential College & Community traditions, faculty programming, and First Year Center Events.*

The REM contains the following four focus areas that can be adjusted according to the needs of the Residential College:

- **Health & Wellness:** Develop knowledge around unique personal wellness needs and implement habits that support this new understanding.
- **Identity and Social Justice:** Deepen personal understanding of identities, the impact those identities have on relationships, and the larger systems of privilege and oppression that impact individuals and communities.
- **Living in Community:** Engage in community through development of relationships, healthy conflict management, and contribution to the common good.
- **Life-long Learning:** Foster a passion for an academic interest, integration into personal life, and commitment to develop life skills that support continuous learning.



*In combination with the REM, residential colleges play an integral part in implementing **high-impact educational practices**.*

Based on the George D. Kuh's definition for the Association of American Colleges & Universities, high-impact educational practices have been widely tested and help to increase rates of student retention and engagement. We believe that faculty engagement in our residential communities enhances *first-year experiences, common intellectual experiences, learning communities, and diversity/global learning*, just to name a few!

# History of the Faculty Program

## 1996-1997

This academic year marks the first year of the Faculty Associates Program in the Liggett/Koenig Residential College. The first FAs include Steve Fazzari, Iver Bernstein, Marvin Cummins, Leonard Green, John Stewart and Jay R. Turner.

## 1998

In the fall, the first Faculty Fellow, Michael Wysession, and his family moves into William Greenleaf Eliot Residential College.

## 2001-2002

By this year, the FA program expands to include all of Rubelmann/Umrath Residential College and offered programming funds for each Faculty Associate. A year later, the program had expanded again to include Lee/Beaumont Residential College and Eliot Hall.

## 2002

The University now boasts three FFs and their families living on the South 40. Also in 2002, the monthly Faculty Connections newsletter was created to provide updates, highlight programs, and introduce FAs and FFs to each other.

## 2003-2004

The program has a total of 34 FAs. Additionally, Park/Mudd Residential College adds a FF, Stamos Metzidakis. Wayman Crow Residential College welcomes its first FF, Andrea Heugatter in 2004 while Brookings welcomes Robert Vinson as its first FF.

## 2007

Five FFs live on the South 40 with their families Brookings, Liggett/Koenig, (William Greenleaf Eliot, Park/Mudd, and Wayman Crow. Each first-year floor is paired with a FA. In addition, two sophomore communities and the Village have FAs.

## 2010

Four new FFs join the program for a total of 8 Fellows residing in 7 of the Residential Colleges. Faculty Associates expand to include some sophomore communities.

## 2013

Nine FFs live on the South Forty in seven Residential Colleges with their families.

## 2018

This year marks the 20th Anniversary of the faculty program. The faculty program is home to 54 FAs serving every first-year community, 7 sophomore communities, and 3 upperclass communities. 9 FFs reside on the South 40, 1 in the Village, and the Lofts welcomes its inaugural Faculty Fellow Billy Acree.

# Meet the Residential College Staff

## Residential College Directors & Residential Community Directors (RCDs)

- Full-time student affairs professionals with significant experience in residential life and student development.
- RCDs are responsible for overseeing staff and the maintenance of their facilities.
- **A Great Resource for** your budget, **residential college events**, student issues

## Faculty Fellows (FFs)

- Faculty members, and often their families, who agree to live on-campus within a specific residential college.
- These faculty members work closely with the Residential College Director and the Resident Advisors to provide programming and a faculty connection for residents within the residential college
- **A Great Resource for** best practices and **program collaboration**

## Faculty Associate (FAs)

- Faculty members who work with Resident Advisors and Washington University Student Associates with a community of residential students throughout the academic year.
- **A Great Resource for** **program collaboration and brainstorming**

## Graduate Fellow (GFs)

- Graduate students responsible for enhancing the academic environment as well as co-curricular experiences of residents in the residential colleges, such as advising College Council.
- **A Great Resource for** college council updates and information

## Resident Advisor (RAs)

- Live-in juniors and seniors appointed to be an academic, mental, and social resource for residents, including putting together activities and programs that will encourage personal growth and development.
- **A Great Resource for** **programming**, publicity and marketing events to residents, scheduling programs

## Washington University Student Associate (WUSAs)

- Upperclass student orientation leaders who assist new students with their academic, social, and personal transition to Washington University.
- WUSAs - pronounced "woo-sas"
- **A Great Resource for** **planning floor and community programs**, academic calendar, **weekly WUSA hours**

## Student Staff

- **Residential Peer Mentors (RPMs)** hold walk-in help hours in the residential colleges and are available to assist students in Calculus, Chemistry, and Physics.
- **Student Technology Coordinators (STCs)** are students who live in the residential colleges and are trained to help you with everything from getting on the wireless network to setting up your TV to printing in the computer labs.

# Key Places on the South 40



## THE SOUTH 40

- Wayman Crow Residential College
- Robert S. Brookings Residential College
- Umrath/South Forty Residential College
- Liggett/Koenig Residential College
- Lee/Beaumont Residential College
- Shanedling, Dauten, and Rutledge (JKL) Residential College
- William Greenleaf Eliot Residential College
- Park/Mudd Residential College
- Hitzeman, Hurd, and Myers (HIG) Residential College
- Thomas H. Eliot Residential College

P **Parking Zone 4**  
 7am-5pm: Faculty may obtain a temporary parking pass from RCDs  
 After 5pm: Visitors able to park in both lots without a parking pass

★ **Residential Life Center**  
 You will visit the here to gain card swipe access to your assigned community. Please see Rachel Hinnah for any card access needs

**Coming Soon!**

★ **New office for faculty engagement**  
 Official name to be announced!

# Residential Colleges



Wayman Crow  
Residential College

**Nickname:** Waycrow  
**Buildings:** Dardick, Nemerov  
175 First Year Students  
310 Total Residents  
**RCD:** Shanai Sloan [shanai.sloan@wustl.edu](mailto:shanai.sloan@wustl.edu)



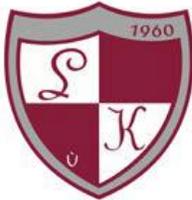
Robert S.  
Brookings  
Residential College

**Nickname:** Brookings  
**Buildings:** Lien, Gregg  
160 First Year Students  
325 Total Residents  
**RCD:** Hannah Jayne [hjayne@wustl.edu](mailto:hjayne@wustl.edu)



Umrath & South  
Forty Residential  
College

**Nickname:** USoFo (pronounced "ooh-soh-foh")  
**Buildings:** Umrath, South Forty House  
290 First Year Students  
510 Total Residents  
**RCD:** Ally Schipma [aschipma@wustl.edu](mailto:aschipma@wustl.edu)



Liggett & Koenig  
Residential College

**Nickname:** L/K (pronounced "el-kay")  
**Buildings:** Liggett, Koenig  
150 First Year Students  
260 Total Residents  
**RCD:** Jared Snead [jsnead@wustl.edu](mailto:jsnead@wustl.edu)



Lee & Beaumont  
Residential College

**Nickname:** Lee/Beau  
**Buildings:** Lee, Beaumont  
285 First Year Students  
300 Total Residents  
**RCD:** Brittany Bynum [bbynum@wustl.edu](mailto:bbynum@wustl.edu)



Shanedling,  
Dauten, and  
Rutledge  
Residential College

**Nickname:** JKL (pronounced "jay-kay-el")  
**Buildings:** Rutledge, Dauten, Shanedling  
90 First Year Students  
270 Total Residents  
**RCD:** E'Quain Rhodes [equainrhodes@wustl.edu](mailto:equainrhodes@wustl.edu)



William Greenleaf  
Eliot  
Residential  
College

**Nickname:** WGE (Pronounced "wiggie")  
**Buildings:** Danforth, Shepley, Wheeler  
225 First Year Students  
465 Total Residents  
**RCD:** Raven Robinson  
[raven.robinson@wustl.edu](mailto:raven.robinson@wustl.edu)



**Park & Mudd  
Residential College**

**Nickname: Park/Mudd**  
**Buildings: Park, Mudd**  
190 First Year Students  
335 Total Residents  
**RCD: Christian Sandoval** [csandov@wustl.edu](mailto:csandov@wustl.edu)



**Hitzeman, Hurd,  
and Myers  
Residential College**

**Nickname: HIG**  
**Buildings: Hitzeman, Hurd, Myers**  
90 First Year Students  
265 Total Residents  
**RCD: Brandon Cash** [b.cash@wustl.edu](mailto:b.cash@wustl.edu)



**Thomas H. Eliot  
Residential College**

**Nickname: Eliot**  
**Buildings: Eliot A, Eliot B**  
150 First Year Students  
310 Total Residents  
**RCD: John Rios** [riosj@wustl.edu](mailto:riosj@wustl.edu)

# Residential Communities



**The Village**

**Buildings: Village House, Lopata House, House 11, House 5**  
338 Total Residents  
**RCD: Melanie Cassidy**  
[melanie.cassidy@wustl.edu](mailto:melanie.cassidy@wustl.edu)



**Apartments South**

**Buildings: Greenway, Village East, University Drive, Milbrook**  
711 Total Residents  
**RCD: Jordan Cooper** [jjpeters@wustl.edu](mailto:jjpeters@wustl.edu)



**Apartments North**

**Buildings: 520 Kingsland, Washington Avenue, University Terrace, The Lofts, Rosedale**  
522 Total Residents  
**RCD: Amanda Heubach**  
[amandaheubach@wustl.edu](mailto:amandaheubach@wustl.edu)

# Communications

## Stay Connected.

The Faculty Initiatives team, RAs, WUSAs, and RCDs make a collective effort to keep our Faculty Associates and Faculty Fellows informed and in-the-know. Below, you will find a list of communications you will receive weekly, monthly, and everything in between. Everything is an invitation, never an obligation. Prefer a different method of communication? Talk to your residential college staff and come up with a communication plan.

### WEEKLY

RA EMAILS

RA NEWSLETTER

### MONTHLY

RCD UPDATES

FACULTY CONNECTIONS NEWSLETTER

### THROUGHOUT THE YEAR

EMAILS FROM YOUR WUSA AND RA TO PLAN PROGRAMS



Stay up to date:

<http://www.reslife.wustl.edu/who-we-are/faculty-involvement>

### RA E-mails

From your specific floor/community RAs  
RAs send weekly emails to their floor or community with reminders, campus events, and floor/building programming.

### RA Newsletter

From Office of Residential Life  
(Ashya Majied)

The RA newsletter highlights on-campus events for the South 40 and Danforth campuses. You can find info on anything from speakers on campus to finding free tickets to a St. Louis event!

### RCD Updates

From RCDs

RCDs will send monthly, community-specific emails highlighting faculty successes and programs as well as sharing important updates.

### Faculty Connections Newsletter

From Office of Residential Life  
(Alex Clemens)

This monthly newsletter is your hub for all things faculty. Expect to hear about, extraordinary faculty programs, photo highlights, and important upcoming events for the program.

### E-mails from your RA and WUSA

From Floor-specific WUSAs and RAs  
The WUSA will be your main point of contact for floor-specific programming. RAs will also assist with the creation of logistics of programming.

# Faculty Guidelines



## Faculty Fellows

### Annually

- Facilitate a Common Reading Program discussion during Bear Beginnings Orientation
- Participate in an Introductory Program to the Academic Life of the University within the first two weeks of the school year.

### Monthly

- Program **at least 2** events
- Check-in with the Faculty Associates via email
- Attend Faculty Fellow roundtables

### Weekly

- Meet weekly with the RCD
  - Every other week, the RA liaison will join

## Faculty Associates

### Annually

- Facilitate a Common Reading Program discussion during Bear Beginnings Orientation
- Participate in an Introductory Program to the Academic Life of the University within the first two weeks of the school year.

### Each Semester

- Meet with the RCD
- Plan at least 1-2 programs a semester

### Weekly

- Be in contact with RAs and WUSAs



# Highly Recommended Events

*These events occur right at the start of the semester and give you the opportunity to interact with your students without planning a formal program.*

## **First Year Move-In** Thursday, August 23<sup>rd</sup> South 40

Stop by your floor or community to meet new students, parents, and families.



## **First Floor Meeting** Thursday, August 23<sup>rd</sup>

5:30pm-7:30pm  
**Residential College Floors & Buildings**

Didn't make it to move-in? Stop by for 5 minutes (or 2 hours!) to meet the entire floor during their first meeting as a community.

## **Convocation**

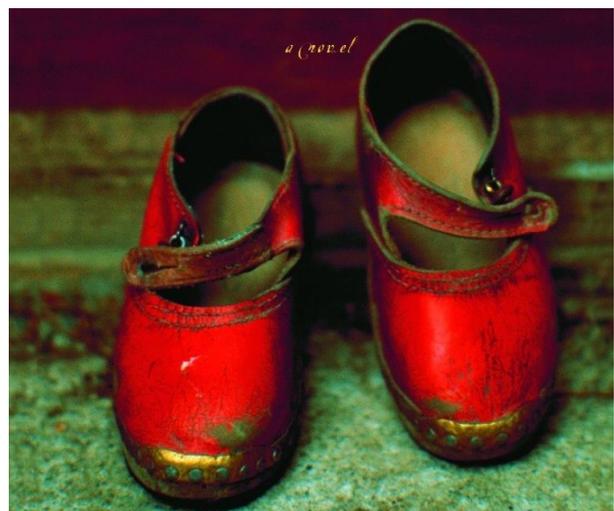
Thursday, August 23<sup>rd</sup>  
7:30pm-9:00pm  
**Athletic Complex**

March with the entire residential college from the South 40 to the Athletic Complex! Get decked out in rescollege t-shirts, learn about rescollege traditions, and learn a chant or two! Don't forget to stay for the free Ted Drewes in Brookings Quad following convocation!

## **Common Reading Program**

Friday, August 24<sup>th</sup>  
10:30am-12:00pm  
**All Across Campus**

Engage in critical thinking and engagement with a small group of your residents to discuss *Balzac and the Little Chinese Seamstress* by Dai Sijie.



# Faculty Program Events

*"I think the biggest key to it is getting started early. If you wait even two weeks, it is too late, because the students have already gotten involved in activities, they are already into their classes, and they don't need that connection anymore. If you are there from day one and you jump in those first few weeks, you are a part of the floor at that point."*

**Andrea Heugatter, Wayman Crow FF, Liggett Koenig FA (1997 - 2004)**

## Faculty Wine & Cheese Happy Hour

**Thursday, August 2nd**

**5:00pm-6:30pm**

**Alumni House Living Room**

Join us for an informal wine & cheese reception to get to know this year's community of Faculty Fellows, Faculty Associates, and RCDs!



### Faculty Fellow Roundtables

**Once a Month**

**Times and Dates TBA**

#### **Residential Life Conference Room**

Faculty Fellows will come together over breakfast to discuss successes and concerns within their Residential Colleges, as well as brainstorm new programs.

### Faculty Associate Roundtables

**Twice a semester**

**Times & Dates TBA**

Faculty Associates will have the opportunity to meet FAs from other Residential Colleges over refreshments and share successful programs and best practices.

**Mark your Calendars!**

## December Happy Hour

**Time and Date to be Determined!**

A joint program between the Faculty Fellows and Faculty Associates, join us as we celebrate the end of the first semester and the beginning of the holidays.

# 2018-2019 Calendar of Events



## Fall

### Holidays

9/3 Labor Day  
10/13-10/16 Fall Break  
11/21-11/25 Thanksgiving Break  
12/20-1/13/18 Winter Break

### Academics

8/27 First Day of Classes  
9/6 Last Day to  
Add/Wait/Change/Drop  
10/12 Last Day to Change to P/F or  
Audit  
11/16 Last Day to Withdraw  
Last Day to Change to Credit  
12/7 Last Day of Classes  
12/10 -12/19 Finals Week

### Annual Events

8/31 First Friday/Activities Fair  
9/12 Common Reading Program  
Assembly Series Speaker: Xiaolong Qiu  
9/14 Balloon Glow  
9/24 Symphony on the Swamp  
10/5 WILD  
10/26-10/28 Parent & Family Weekend  
11/2-11/3 Diwali  
11/10 Dance Marathon  
12/11 Moonlight Breakfast

## Spring

### Holidays

1/21 MLK Day  
3/9-3/17 Spring Break

### Academics

1/14 First Day of Classes  
4/26 Last Day of Classes  
4/29-5-8 Finals Week  
5/17 Commencement



### Annual Events

1/9-1/13 WPA Sorority Recruitment  
1/16-1/25 IFC Fraternity Recruitment  
2/1-2/2 Black Anthology  
2/8-2/9 Lunar New Year Festival  
3/7 Mx. WashU  
3/29-3/30 Carnaval  
4/12-4/14 Thurtene & Alumni  
Weekend  
4/26 WILD  
5/30 Moonlight Breakfast

# Residential College Dinners

At the beginning of each semester, each residential college will enjoy a meal together in College Hall. We encourage faculty fellows, faculty associates, and their families to meet residents, enjoy a catered meal, and win rescollege swag - *even if you can't stay the whole time!*



All Residential College Dinners will take place in College Hall.

*"I am very proud of the willingness of our faculty to interact with students in the residence halls. I think this adds important enrichment to the lives of both groups. Faculty involvement is essential to our concept of a vibrant living and learning community in our student housing."*

**Edward Macias, Provost and Executive Vice Chancellor of Academic Affairs (1988 - 1995, 2009 - 2013)**

# Programming

## Budget

### Faculty Fellows

- \$1,500 in Meal Points for dining occasionally with students.
- \$4,500 in additional funds for programming and expenses related to hosting students and faculty.



### Faculty Associates

- \$75 in Meal Points for dining occasionally with students
- \$184 in additional funds for programming and expenses related to hosting students and faculty.

### Purchasing Options for Faculty Associates

**Option 1:** Purchase materials (supplies, food, tickets, etc.) needed for event using your personal card and **tax exempt form\***, then give the receipt of the purchase to your RCD **within 48 hours** so that you may be reimbursed.

**Option 2:** Bring your community's RA (or anyone else with a procard) with you to make your purchase using their procurement card.

## Planning Tips

- Get to know your community by planning events as early in the year as possible.
- FFs- Talk to your RCD about the event you want to put on.
- Coordinate with your floor or building's WUSA's and RAs.
- Pick a day and time that you know students will be available. Check the WashU events calendar to minimize conflicting events.
- Plan events around topics that you are passionate about in and outside of your field.
- Form a plan for how you will advertise or spread the word about your program.
- Consider how your event fulfills one or more of the focus areas of the REM.

\*Any tax paid will not be reimbursed.



### After the Event

- Fill out the event evaluation worksheet online.
- Send pictures to Faculty Initiatives Advisor Alex Clemens at [aclemens@wustl.edu](mailto:aclemens@wustl.edu).

# Programming Ideas

You can check out more events throughout the year in the RA newsletter, Faculty Connections, and <http://source.wustl.edu/events>



Free

- College 101 Panel
- Performing Arts Department Sponsored Shows (free for students)
- Fuzz Therapy (Pet time)
- History of Campus Tours
- Tuesday Teas @ 3pm in the DUC
- Jazz at Holmes Lounge

- Art Museum, Science Center, History Museum
- Balloon Glow in Forest Park
- Soulard Farmer's Market
- City Garden
- Union Station Laser Lights Show
- Tour of the New Arch Grounds

On Campus

Off Campus

- Viewing Parties (Sports Games, Awards Shows, etc.)
- Treats during WUSA Hours
- Cookie/ Cupcake Decorating
- Ice Cream Social
- Weekend Brunches on the Floor

- Apple or Pumpkin Picking at Eckert's
- City Museum
- Blues or Cardinal's Game
- Ice Skating
- Roller Skating
- Garden Glow at the Botanical Garden
- Fox Theater



Utilizes Budget

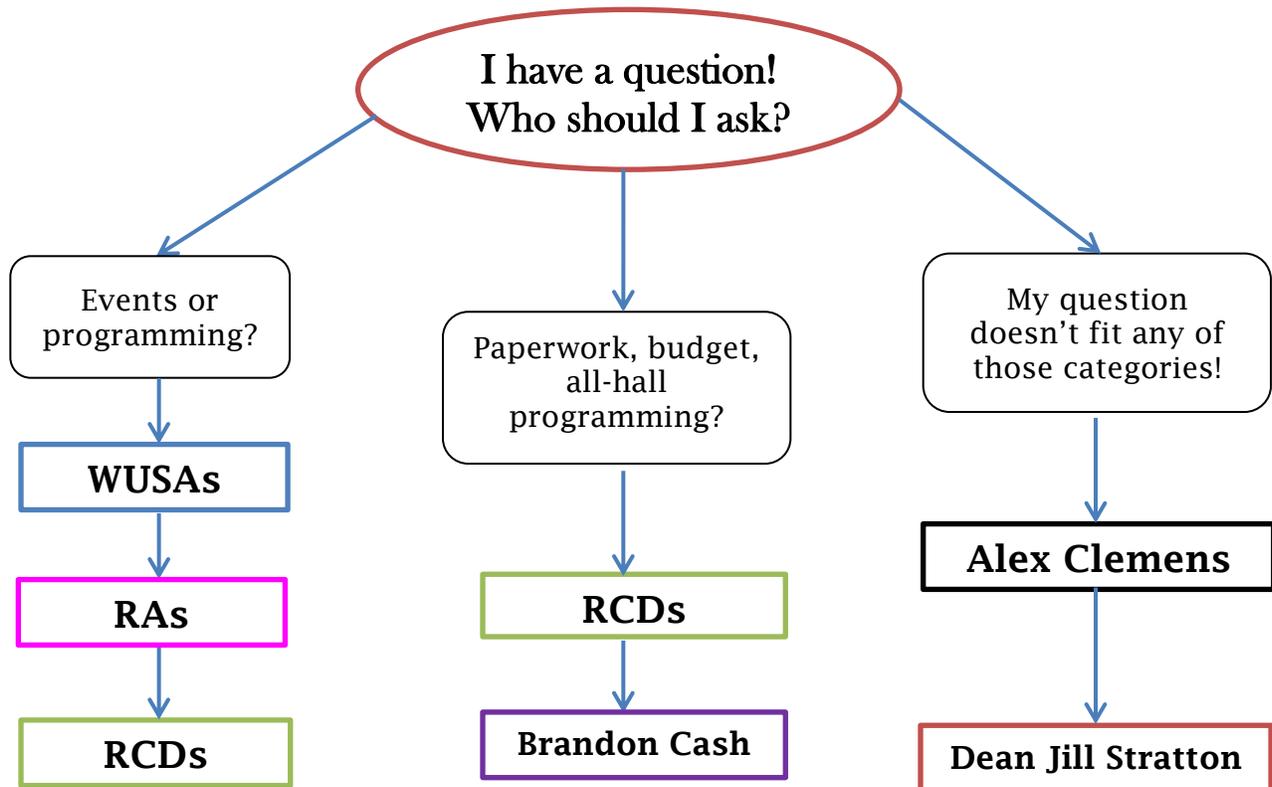


# Commonly Used Acronyms

<b>AAA</b>	Asian American Association	<b>KWUR</b>	WashU Radio Station
<b>ABS</b>	Association of Black Students	<b>LNYP</b>	Lunar New Year Festival
<b>AC</b>	Athletic Complex	<b>MSA</b>	Muslim Student Association
<b>ALAS</b>	Association of Latin American Students	<b>NSA</b>	North Side Student Association
<b>ArtSci</b>	College of Arts and Sciences	<b>RA</b>	Resident Advisor
<b>Ashoka</b>	South Asian Student Association	<b>RCD</b>	Residential Community/College Director
<b>BA</b>	Black Anthology	<b>ResCollege</b>	Residential College
<b>BD</b>	Bear's Den	<b>RLC</b>	Residential Life Center
<b>B-School</b>	Olin School of Business	<b>SAC</b>	Student Admissions Committee
<b>Co-RA</b>	Co-Resident Advisor	<b>SHS</b>	Student Health Services
<b>CS40</b>	Congress of the South 40	<b>SU</b>	Student Union (student government)
<b>CSC</b>	Catholic Student Center	<b>WILD</b>	Walk-In Lay Down (campus wide concert each semester)
<b>EST</b>	Emergency Support Team	<b>WUSA</b>	Washington University Student Associate
<b>CRP</b>	Common Reading Program	<b>40</b>	The South 40
<b>JSU</b>	Jewish Student Union		



# Lines of Communications



## Faculty Program Team

### Dean Jill Stratton

*Associate Dean of Undergraduate Residential Learning*  
jstratto@wustl.edu

### Alex Clemens

*Faculty Initiatives Advisor*  
aclemens@wustl.edu

### Brandon Cash

*Faculty Initiatives Liaison*  
b.cash@wustl.edu



# *A Huge Thank You!*

to all the **Faculty Fellows**  
who contributed pictures for this handbook,

to all of the **Faculty Associates and Faculty Fellows**  
who provided quotations and suggestions for this handbook

to the late **Dean McLeod**  
for his incredible support of the Faculty Engagement Program,

to **Provost Holden Thorp**  
for his continued support of the Faculty Engagement Program,

to **All Faculty Associates & Fellows**  
for their dedication to this program and for all the time and effort  
they put into enriching the experiences of our students.

