Outreach Request Form

To request an outreach program, please fill out the form below and send it to the Outreach Coordinator, Susan Rosse, via email at susan.rosse@wustl.edu or campus mail (box 1201). We will make every effort to meet your needs, but we request a minimum of TWO WEEKS’ NOTICE. Requests made less than two weeks ahead of time will be honored if availability and scheduling allows.

Name: ____________________________________________

Email: ________________________________________________

Department or Group Affiliation: ______________________________

Phone: ________________________________

Your Role:
  o Faculty
  o Staff
  o Undergraduate Student
  o Graduate Student
  o Other ________________________________________________

Topic Requested:
  o Overview of Counseling Center Services
  o Anxiety / Stress
  o Assisting Students in Distress
  o Body Image/ Eating Disorders
  o Conflict
  o Depression / Suicide Awareness
  o Diversity
  o Meditation / Mindfulness
  o Relationships
  o Self-Confidence / Self- Esteem
  o Time Management / Motivation/ Study Skills
  o Other ________________________________________________

Anticipated Date and Time (allow at least two weeks): ________________________________

_____________________________________________________________________________
Length of Outreach Program Desired:

- 30 min
- 45 min
- 1 hour
- + 1 hour

Location of Outreach Program: ________________________________

Who is the Intended Audience for this Outreach Program? __________________________

______________________________________________________________________

Estimated Size of Audience / Number of Participants: __________________________

Technology Available at Location of Outreach event (Check all that apply)

- Internet Connection
- Computer
- Video Display
- Audio System or Amplification

Is there anything else you would like us to know about your request?

____________________________________________________________________________________